

Welcome Issaquah PTSA Council Board, Presidents, Voting Delegates and Community Partners

Agenda

10:00AM

Welcome and Call to Order

- President – [Laura Ni](#)
- Vote in Council treasurer

10:05AM

Executive Committee Reports

- Treasurer's Report – [Shilpa Schuettenhelm](#)
 - Financial Review Committee Report
 - 2024-2025 Annual Report
 - [Monthly Financials & Treasurer Report](#)
 - [Annual Budget Approval](#)
- Secretary's Report – [Amy Miller](#)
 - Consent Agenda
 - [GMM May 2025 Minutes](#)
- Vice Presidents' Report – [Jennifer Rinker](#), [Rachael Cox](#) & [Lauren Stephenson](#)
 - SOA Report
- President's Report – [Laura Ni](#)
 - Proposed [Standing Rules](#) 2025/2026
 - Proposed [Mission and Goals](#) 2025/2026

10:35AM

Standing Committees

- Advocacy/Legislation - [Shannon Mayo](#)
- Art Docent - [Laurelle Graves](#)
- Family and Community Engagement (FACE) - [Laura Ni & Melissa Valdez](#)
- Membership - [OPEN](#)
- Outreach - [Angela Dahrea](#)
- Diversity, Equity, and Inclusion (DEI) - [Lovenia Hardin](#)
- ParentWiser – [Laura Ni and Laurelle Graves](#)
- Reflections - [Angie Warren](#)
- Communications - [Lauren Bartholomew](#)

11:00AM

Guest Speakers

- Heather Tow-Yick Jacqueline Downey

11:30AM

Ad Hoc Committees

- Influence the Choice - [Laurelle Graves](#)
- Issaquah Schools Foundation (ISF) - [Amy Miller](#)
- Volunteers for Issaquah Schools (VIS) – [Karissa Mobilia](#)
- Community Clothing Closet - [Angela Dahrea](#)

12:00PM

New Business/Q&A

12:15PM

Adjourn

Treasurer

Shilpa Schuettenhelm

- Annual Report for 2024-2025
 - All line items were within budget except MoneyMinder fees and Reflections reception
 - Carryover for Art and ParentWiser
- 2024-2025 Financial Review Committee Report (Amy Miller)
- Monthly Financials
 - July: no transactions
 - August: ISD Calendar fees paid (\$966.67)
- 2025-2026 Operating Budget
 - changes from Interim budget:
 - MoneyMinder expenses increased to \$350
 - Art carryover, increase expenses by \$526.76,
 - ParentWiser carryover: expenses changed to \$16,841.83
- VIS note for all schools

Secretary
Amy Miller

Approval of May 2025 GMM Minutes

[GMM Minutes - May 2025 - Google Docs](#)

Secretary
Amy Miller

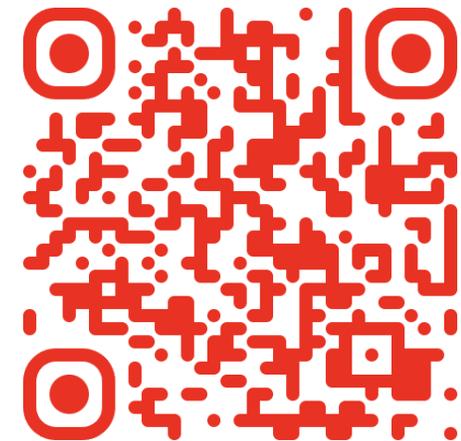
Voting Delegates:

Council Board of Directors, local unit Presidents, and three authorized delegates, of whom two may be represented by alternates

PTAs must submit the names of their four delegates and two alternates before the second GMM

President position is only allowed one vote, even if there are co-presidents. Other co-president can be an alternate delegate.

A person can only vote once, regardless of how many positions they hold



Vice Presidents

Lauren Stephenson, Rachael Cox, & Jennifer Rinker

Facilities & Event Planning

Governance & Board Setup

- Hold an **Executive Committee or Board Meeting**.
 - Appoint a Financial Review Committee.
 - Review the WSPTA Standards of Affiliation (SOA) checklist.
- Review the draft calendar for the school year with your Board.
- Ask Board members and Chairs to review and sign policies (e.g., Code of Conduct, Conflict of Interest).
- Confirm all Board members and Chairs are current PTSA members for the 2025–2026 school year.
- Prepare and provide your Council Voting Delegates form to the Issaquah PTSA Council Secretary.

Training & Leadership Development

- Ensure all elected officers complete at least **one WSPTA-approved training** during the year. Watch the WSPTA Events Calendar for upcoming training dates.
- Ensure at least one elected officer attends **PTA & the Law**.
- Consider holding a **Committee Chair Training**.

Vice Presidents

Lauren Stephenson, Rachael Cox, & Jennifer Rinker

Membership Meetings & Standing Rules

- Hold your first **General Membership Meeting**.
 - Approve standing rules, mission, goals, and budget.
 - Present results of the year-end financial review and present your Annual Report for the 2024-2025 fiscal year.
 - Elect a Nominating Committee.
 - *Tip: WSPTA recommends electing early—if not at the first GMM, plan to do so at the second.*

School Events & Program Promotion

Givebacks & Database Management

- Update officer and board contact info in **Givebacks**.

Corporate Compliance

- If your PTA was incorporated in September, complete your **Annual Corporation Renewal** by **September 30th**. This is required regardless of income and is separate from the Charitable Organization Registration/Renewal.

President

Laura Ni

- Vote
 - Standing Rule 2025-26
 - Mission and Goal 2025-26
- Student Data Directory/Class Roster
- Membership
 - Promotion and regulation
 - Membership numbers for each PTA/PTSA (August and September data)
- Board information: <https://forms.gle/tUx7Ju5UTqFbPatVA>



Advocacy

Shannon Mayo (Proxy: Rachael Cox)

- Legislative Strategy
- Legislative Assembly-WSPTA is Oct 18 & 19
 - Share the voter's guide with your PTSA Board so they stay informed
- Advocacy Committee Meetings– Please Join Us!!
 - Next meeting is October 13th from 12-1

Art Docent Laurelle Graves

Art Docent Conference -

UPDATE- Registration opens MONDAY September 29th

Agreement to Share Art Docent Info:

Contracts will be sent to all elementary schools. The goal is to create a large database of shared lessons from all schools that can be utilized throughout the district. They will be housed on the council website.



ISSAQUAH PTSA
COUNCIL

ART DOCENT CONFERENCE

OCTOBER 11, 2025
CLARK ELEMENTARY
9:00 AM - 4:00 PM

**FREE CLASSES, GUEST
SPEAKER, KILN TRAINING**

REGISTRATION OPENS SEPTEMBER 26TH
WWW.ISSAQUAHPTSA.ORG/ART

**GENEROUSLY SPONSORED BY
WISECAMPS.COM**

Diversity, Equality, and Inclusion

Lovenia Hardin & Juni Wu

Diversity Equity and Inclusion work is not one size fits all and it will look different depending on the unique attributes of the families and communities you serve.

Diversity is representation of, and respect for, people from different backgrounds and identities.

Equity provides fairness in resources, opportunities and outcomes so that all communities get what they need to be engaged and successful.

Inclusion is actions, behaviors and social norms that ensure all people feel they are safe, welcomed and that they belong.

How to Welcome Diverse Perspectives into your PTA

Learn more about the community your PTA is serving. Avoid tokenism. Build trust. Cater to the needs of the community. Find alternative meeting locations.

Diversity Equity and Inclusion Meeting Dates:

Diversity Equity and Inclusion and FACE Combined Meetings

11/14/2025 (Friday): DEI, 12-1:30PM

10/17/2025 (Friday): DEI+ FACE, 10:30AM

02/27/2026 (Friday): DEI, 12-1:30PM

5/29/2026 (Friday):DEI+ FACE, 10:30AM

Diversity, Equality, and Inclusion

Lovenia Hardin & Juni Wu

Goal:

- **Solving problems** through a Diversity, Equity, and Inclusion lens — with support from the Family and Community Engagement (FACE) committee to put DEI into action.

Next:

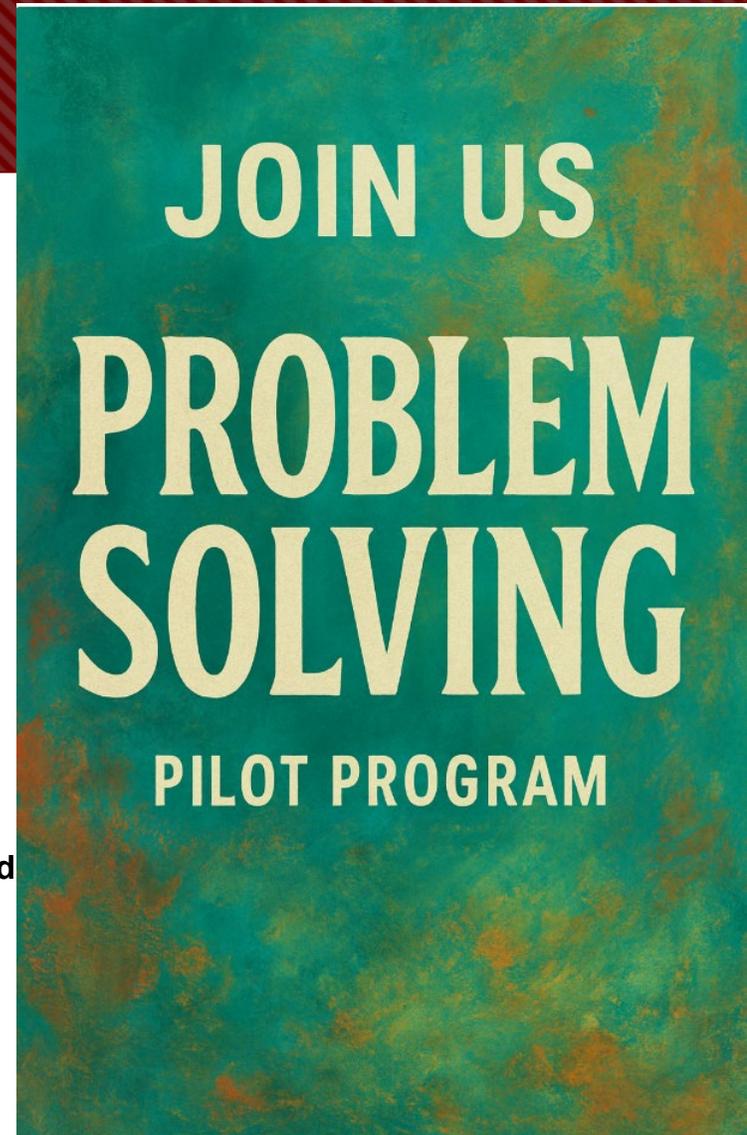
- **Problem to solve:** Example: "How can we better support student groups and families who may feel underrepresented in school activities, leadership opportunities, and decision-making?"
- **Format:** Student will prepare a short speech or presentation the solution. (3–5 minutes).

Impact:

- Encourages students to reflect on and take **ownership of Diversity, Equity and Inclusion & FACE values.**
- Provides a platform for youth voices to be heard and amplified.
- **Engages parents and the community in learning** with students rather than only being “taught to.”
- Builds bridges between FACE, Diversity, Equity and Inclusion, schools, and families through a **collaborative and positive initiative.**
- Plants seeds of empathy, fairness, and leadership in the **next generation.**

Action:

- **Form** a joint Diversity, Equity and Inclusion + FACE planning **subcommittee** _
- **Join our 1st meeting:** Oct. 17th (Friday) 10:30 AM @ ISD Administration Office



Family and Community Engagement

Laura Ni & Melissa Valdez

- **FACE Meeting:**
 - FACE and DEI: 10/17/2025, 10:30am at ISD Admin building
 - FACE: 2/6/2026, 10:30am at ISD Admin building
 - FACE and DEI: 5/29/2026, 11am, outside space, LTB, potluck and social style
 - sign up both FACE and DEI meetings:
<https://www.signupgenius.com/go/60B0D44AAAF2AA5F58-58838958-council>
- **Cultural Bridges Family Guide 2025-26:**
<https://isfdn.org/programs/cultural-bridges-magazine/>
- **ISF Cultural Bridges Cultural Education Event Sponsorship application is open:** <https://forms.office.com/r/6YDdkvAu5r>
 - 2024-25 Cultural Bridges sponsored: Apollo, Issaquah Valley, Issaquah Middle, Issaquah High, Discovery and Sunset

**CULTURAL BRIDGES
FAMILY GUIDE 2025-2026**

ISSAQUAH SCHOOLS FOUNDATION

Cultural Bridges
INFORMATION TO HELP FAMILIES NAVIGATE THE ISSAQUAH SCHOOL DISTRICT

Family Guide 2025-2026
Kindergarten to High School
Page 5

★ Cultural Bridges Family Guide 2025-26 is available online NOW! ★

Welcome back to school! The online Family Guide helps all Issaquah School District (ISD) families understand the school system — from preschool to high school. Inside you'll find school calendars, transportation, lunch, health, learning support, and community resources.

★ New this year: a special Acronyms and Terminology section that explains common ISD school words like IEP, ECEAP, Skyward, Canvas, and more in simple language.

📄 Free and available in 8 languages!
👉 <https://isfdn.org/news/family-guide-2025-26>

💖 For every child. For every family. 💖

Like us on Facebook
Follow us on Instagram
@ISFeducation

Cultural Bridges
Issaquah Schools Foundation

ISSAQUAH SCHOOLS FOUNDATION

Membership

ISD Council President & VPs

- Membership Creativity Contest - the month of November: Email the WSPTA Membership Director (ptamembdir@wastatepta.org)
- 100% Staff Membership, 100% PTA membership, Student Membership Award
- More Details: <https://www.wastatepta.org/membership-challenges-campaigns-contests/>
- 2024-25 PTA Membership Awards (Congratulations):
 - Grand Ridge PTSA - Bronze
 - Maple Hills PTA - Bronze
 - Sunny Hills PTA - Bronze
 - Sunset PTA - Bronze, Silver, Gold, Platinum
 - Briarwood PTA - Bronze, Silver
 - Liberty High PTSA - Bronze, Silver
 - Skyline High PTSA - Bronze

Outreach

Angela Dahrea

Please share name & email of your Outreach Chair.

Issaquah Food & Clothing Bank (IFCB)

-**Power Packs:** please check with counseling/nursing staff at your school

-**Donation Drives:** dates available through December

Support for Re-Engagement students - program is growing, snack & hygiene donations

Support for the Garage - snack donations



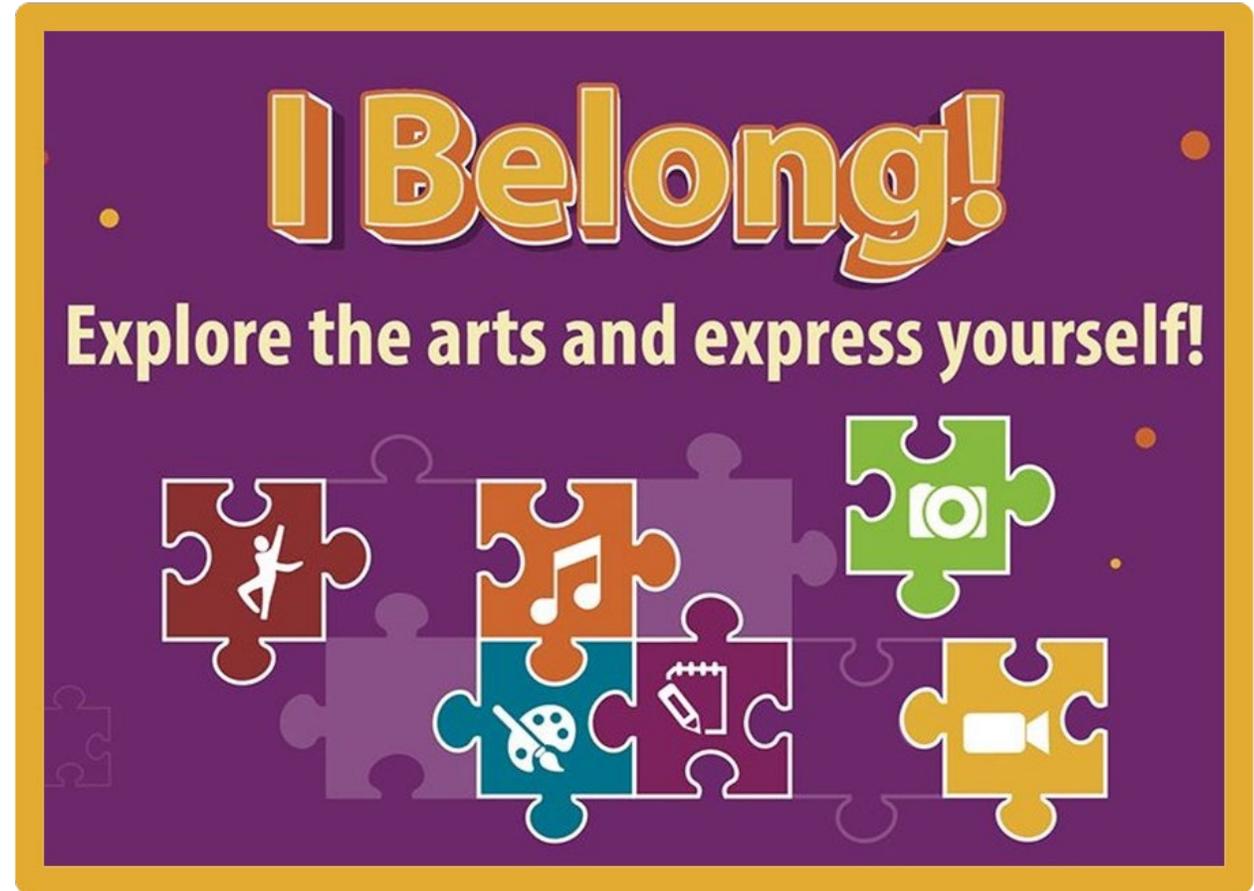
ParentWiser

- 2025-26 Income: \$5,200, Projected expense: \$16,175.00.
- Planning for this year: We aim to expand our parent education efforts by partnering with diverse community groups, especially those we've had difficulty reaching in the past. Our goal is to offer a broader range of educational topics that meet the specific needs of different communities, while continuing to prioritize mental health and student well-being.
- Partnership this year: ISF, the Circle, Influence the Choice and the ISD
- Upcoming ParentWiser Event:
 - October 20th, Monday, 6:30PM - 8PM @ the Circle: Cultural Conflicts: Two Worlds, One Home. Speaker: Cloe Zeng (Chief Growth Officer at the Gottman Institute) & Fangying Stephanie Shi, PhD (licensed clinical psychologist with over 20 years of experience)
 - November 22nd, Saturday, 1:30PM - 3:30PM @ the Circle: How to Help Your Student Manage Pressure and Challenges. Speaker: Milorad Cavic, Olympic silver medalist, former world champion, and 3x world record holder
- Other ParentWiser events:
 - Student Mental Health Community conversation with ISD, Early November
 - Gun Violence & Safe Storage, Mid January
 - Hidden in the Plain Sight
 - And more...

Reflections

Angie Warren

- Please send your Reflections chair contact to Reflections@IssaquahPTSA.org
- All Local PTA/PTSAs should now begin promoting their program.
- Training guide sent 9/22
- Kick-off/Program Q&A: 3 options to attend.
 - 9/29 10am Admin Bldg
 - 9/29 1pm Admin Bldg
 - 9/30 6pm Zoom



Special Education PTSA



Did you know that Issaquah School District has a Special Education PTSA that supports families, student, staff and teachers that are part of special education? **Our Mission is to build community, empower families and advocate for students – and we need your help spreading the word!**

Why join the ISE PTSA?

- ✓ Share experiences, resources and unique perspectives
- ✓ Attend events, build relationships and be part of a special community
- ✓ Unify for action and stay informed
- ✓ Shape better outcomes for all

Find out more:

Join our Facebook Group:
Issaquah Special Education PTSA 2.6.13

Email us at:
hello@issaquahspecialeducation.org

Visit our Website:
issaquahspecialeducationptsa.org

Scan to become a member today!



Volunteers for Issaquah Schools (VIS)



Community Clothing Closet

Angela Dahrea



The **Community Clothing Closet's** mission is to provide quality clothing at no cost, to those who need it most, unite communities through events grounded in compassion over commerce, and champion sustainability by keeping clothes out of landfills and into closets where they belong. We are a registered 501c3 non-profit organization

We currently partner with several local organizations including the Issaquah Food & Clothing Bank, The City of Issaquah, and The Circle. We're looking for partnership with the Issaquah PTSA Council as an ad hoc committee.

NEXT EVENT: **Fall Free Clothing Event at Pickering Barn**

Monday, October 20 - Donation Drop Off from 11am - 7pm

Tuesday, October 21 - FREE Shopping from 2pm - 6:30pm

Volunteers needed for both days - <https://www.signupgenius.com/go/4090C49ACA623A7FC1-58253657-fall#/>

angela@communityclothingcloset.org



Influence The Choice

Laurelle Graves

Help us learn about trends in youth alcohol use

Free listening sessions about youth alcohol use

Sessions held via Zoom in early October.
Attend anonymously if desired.

Influence the Choice is seeking participants for listening sessions to discuss your perspectives and experiences related to underage drinking. ITC is looking for participants who:

1. Are between the ages of 15-18; and
2. Identify as **LGBTQIA+**, **Asian/Pacific Islander**, **Hispanic/Latino**, **or**
3. **Parents or caregivers of teenagers.**

Register by
Sept. 30th



The Healthy Youth Survey is coming up!

About HYS

The Healthy Youth Survey will be given to 6th, 8th, 10th and 12th graders in October. It asks questions about topics like **mental health, substance use, and overall wellbeing.** Your answers help schools and communities understand what students really need, so we can create better programs, resources, and activities **to support you.**

Who: Students in 6th, 8th, 10th, and 12th grades

What: a completely anonymous survey that cannot be linked back to any individual student

Why: To help improve student resources and make student voices heard



Learn more about the survey at askhys.net



Learn more about us at influencethechoice.org



Issaquah Schools Foundation

Amy Miller



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**MONSTER
MASH 5K**

October 25, 2025 - 10 AM
Lake Sammamish State Park
Boat Launch



SPACE LIMITED - REGISTER TODAY!



DID YOU KNOW?

When you **Step Up for Kids** you help fuel success for every student in all 26 schools! Your gift ensures that all students have the resources they need to navigate their unique path to success!

New Business/ Q&A