



General Membership Meeting

Issaquah PTSA Council 2.6

10/10/2019 9:45 a.m.

ISD Admin Bldg, Tiger Mountain Room

Call to Order

Meeting called to order 9:53 a.m. 43 people signed in. 20 of 24 schools were represented. Proper meeting notice was given. **Quorum Present.**

President's Welcome and Report—*Erin Eaton*

Erin Eaton welcomed everyone. Roundtable introductions will be continued at the next meeting.

Consent Agenda—*Erin Eaton*

The Consent Agenda included the following documents:

- September 12, 2019 Meeting Minutes
- September 2019 Financial Report

Erin Eaton asked for corrections or comments. There were none. Because the minutes were posted late, Erin did not ask for a motion to approve the consent agenda.

Business

Secretary Sara Carmichael introduced herself and thanked Cindy Kelm for taking notes at the September meeting. Voting Delegate forms for Council are due today.

Treasurer Laila Collins reviewed the September treasurers report. Nine PTAs/PTSAs still owe Council dues. Laila will send a reminder email. Taxes (Form 990) is due November 15. If an extension is necessary, file form 8868, also by November 15. AIM insurance renewals are out. Boards need to review their policy and make their payment. Laila Sent instructions to the treasurers. The ISD requires that all PTAs/PTSAs submit the endorsement page, which AIM doesn't automatically send, by December 1. If the district does not have the AIM endorsement page, it can cancel PTA events. Don't wait until last minute.

Vice Presidents—*Leslie Kahler, Joana Figueiredo, Noreen Awan, Nicole Morgan*

Officer Training Leslie Kahler is the training point person for Council and is a Region 2 Specialist, which means she can provide training. She posted "Why Training is Important" on the Council website under the PTA Training tab. Training is required of elected officers every year. At least one officer must attend PTA & the Law. Committee chairs are encouraged to attend pertinent training. If an officer refuses to attend a training, that person can be removed from the board, as noncompliance puts the PTA/PTSA at risk (training is required by AIM Insurance). Nominating Committee members should clearly state the training requirements to candidates. The WA State PTA website has several online training options. Leslie will work with Cindy Kelm to share training opportunities offered by other regions. Examples of approved training includes 2019 Convention, Leadership Conference, PTA & the Law, and Managing Your Nonprofit. If you are unsure if an event counts as training, ask Leslie. Report your training to your local secretary. Keep documentation of what you attend (confirmation email, class materials, photo of sign in sheet, screen capture of online training, etc...). Leslie asked presidents to take a poll (link on Council website, GM Meeting documents) to get a pulse of remaining training needs. Leslie is working to set up a PTA & the Law session, targeting the evening of November 7. She will also send information about other districts holding PTA & the Law sessions.

Movie Licensing Erin Eaton reported on behalf of Marcelle Waldman about the Swank Movie license. People shared concerns about the legality of a PTA using licensed movie images in their advertising. Through Marcelle's research, use of the images on a banner is covered under fair use laws. The license does not allow use of images on flyers or in social media. Swank offers an in-compliance logo. Swank is available at a discounted rate during the summer.

Best Practices Laila Collins noted that the Best Practices document, which provides month-by-month checklists, is posted on the Council Website. It is a good guide for Standards of Excellence. October best practices include confirming all elected officers have attended training, review the Standards of Affiliation agreement, register of Legislative Assembly, make budgeted donations (VIS, ISF, ACT/Echo Glen, etc...), and several tasks toward Standards of Excellence. See the Best Practices document for the full list.

Committee Reports

Standing Committees

Art Laurelle Graves & Juliette Dunkelberger—No report.

FACE Alicia Spinner—No report.

Membership Valerie Yanni—Valerie reported that membership card functionality is now available. Valerie will send information to Membership chairs. Access MemberPlanet at WAstatepta.memberplanet.com. There is an option to send cards in bulk. The chair can edit the email. Cards don't include membership numbers. Council access to MemberPlanet is not yet available, so Valerie will ask Membership chairs to self-report membership numbers. Contact Valerie with issues and questions.

Outreach Darci Hanley—Darci sent an email to Outreach chairs and presidents regarding power packs, Holiday Gift Barn registration, and Lunch for the Break. There is no special food program for Thanksgiving break.

ParentWiser Heidi Fuhs—Laurelle Graves noted the upcoming ParentWiser event, Normal Sucks, will be at Skyline High School on October 22 at 7:00 p.m. It is appropriate for K-12 students and parents. Volunteers are needed to help at the event. Check the ParentWiser website for other upcoming events.

Special Education Lisa Coston—Lisa is the lead for the Special Education committee. Direct questions and information to her at special-ed@issaquahptsa.org.

Webmaster/Directory Cindy Kelm—No report.

Ad Hoc Committees

Influence the Choice Katie Moeller noted that Influence the Choice (ItC) works to bring people together to make change in the community. Jerry Blackburn, Executive Director of ItC, also spoke about the organization and current activities. He noted that October is Substance Abuse Prevention month, emphasizing care around prescription medicines (find a take-back location for unused medications, count and lock up medications, question doctors as to the necessity of medications). ItC is working to get Naloxone (Narcan), which counteracts the effects of opioids, in all schools. Parents can use teachable moments to education children (e.g., don't take anything that isn't prescribed to you, never take drugs from others, never give medications to anyone, etc...). Jerry also spoke about the Healthy Youth Survey, implemented by ISD and Lake Washington School District, what it is, and how the results are used.

Issaquah Schools Foundation —No report.

Reflections Leah Gibson & Kristen Allen-Bentsen—No report.

VIS Dawn Peschek—Alicia Veevaert, Vice President of Volunteers for Issaquah Schools (VIS), spoke about the upcoming District levy (February 11, 2020). The district is producing fact sheets. Contact VIS to have a speaker come to a meeting or event. VIS asks PTAs/PTSAs to endorse the levy by taking a vote at a general membership meeting. VIS can provide a script. Boards and individuals can also endorse the levy. The VIS website also has a donate button. Suzanne Weaver, VIS Treasurer, asked that if your PTA/PTSA has a VIS line item, to make that donation now. If you don't have a line item, you can add one. VIS has run campaigns every two years since 2010; any donations will help. Use the letter from VIS as authorization to make the payment. PTAs/PTSAs cannot endorse candidates, but they can endorse issues. Make sure advocacy is "two clicks away" from District websites.

District Updates—Ron Thiele, ISD Superintendent

Ron Thiele lauded the district partnership with Influence the Choice and touched on recent events surrounding the opioid crisis. He noted that the SROs (School Resource Officers) that serve the four high schools carry Narcan. Each high school health room will also have Narcan by next week. • Ron recognized the VIS team and all they do to advocate for the district levy. The ISD website has factual information about the levy and information about voter registration. • The District will participate in the Great Shake Out, a statewide earthquake drill scheduled for October 17. • The first Special Services Night (focused on IEP students) will be October 15 at 6:30 p.m. at

Maywood Middle School. • Official enrollment is measured on October 1. The District has seen an increase of 273 students, above the projection, but still historically low. • ISD Transportation weather emergency bulletin is coming out soon by mail. The information will also be available online. FlashAlert is an app through which people can receive weather-related school closure notifications. ISD is testing a new text notification system. Look for an email with instructions. • The District is preparing to start the Maple Hills remodel. • The District is facing community concern about the Providence Height property that was acquired for High School #4 and Elementary #17. • The boundary process (to accommodate new schools) will probably start in April.

Meeting adjourned: 11:47 a.m.

Submitted by:

Sara Carmichael

Secretary, Issaquah PTSA Council 2.6