

Issaquah PTSA Council 2.6

February Treasurer's Notes:

- Make sure your mid year financial review has been completed.
- Assemble a budget committee to prepare your 2019-2020 interim budget. The budget should be reviewed by your Board and then presented at a general meeting for approval before the school year ends. The committee is typically chaired by the treasurer and the president should also be part of the committee. If you've already identified potential treasurer or president candidates for next year, it is also good for them to be part of the committee.