

**General Membership Meeting**

Issaquah PTSA Council 2.6

10/11/2018 9:45 a.m.

Our Savior Lutheran Church

Call to Order

Meeting called to order 9:45 a.m. by Korista Smith-Barney. 40 people signed in. 23 of 24 schools were represented. Proper meeting notice was given. **Quorum Present.**

Guest Speaker—Jake Kuper, Chief of Finance & Operations

Jake Kuper addressed some of the school funding changes brought about by the McCleary decision. Some of the areas benefiting from the funding changes include student mental health, lower class size for kindergarten through third grade, special education programs, equity, and family partnership liaisons. Jake also mentioned the positive bargaining session with the teacher's union. Jake addressed question about having funds to purchase land for the fourth comprehensive high school. Currently all land acquisition and projects building are funded. When asked about the district supplying laptops for all students, he said the district is not ready from an instructional point. The district does have a commitment to provide the technology to students who need it.

Guest Speaker—Dave Montalvo, Director of Safety and Security

Dave Montalvo introduced himself and shared some of his background. His job is to train staff, implement safety and security protocols, and ensure the overall safety of students, staff, and district facilities. The Challenger PTA president recognized the results of emergency training for students, but shared a concern about the communication to parents. Mr. Montalvo noted that the event will be debriefed next week.

President's Welcome and Report

Korista Smith-Barney presented the President's report.

Influence the Choice Andie Adee has resigned her position with Influence the Choice, and thus her council position. ITC will hire a replacement for Andie. Katie Moeller, Influence the Choice co-chair, will attend council meetings as she can when her medical treatments are finished.

Fundraising Levels In Leslie's meetings with Ron Thiele, he mentioned that fundraising is down for all non-profits except those relating to immigration and homelessness. The council board encourages the presidents to review their budgets against fundraising. It's OK to make changes or cuts that fit with your PTA's mission and goals and your school community's values.

Membership Membership is down across the district. Valerie Yanni is the Membership Chair and can help with ideas for membership drives. Please make sure your membership chair knows how to upload data to PT Avenue and that it is done on a timely basis.

Breakout Sessions For the breakout sessions, Elementary presidents will stay in the main room. Jodi Bongard, Moriah Banasick, and Susan Mundell will address instructional-time fundraising limits. Secondary principals will meet in another room. Josh Almy and Donna Hood will discuss the high school schedule committee progress.

Training Requirements Training is required for your elected officer each school year. The second page of the agenda and the Council website identify various training options. At least one of your elected officers must attend a PTA and the Law session. The next PTA and the Law training is scheduled for October 27, 2018 at 8:00 a.m. Sign up on the Washington State PTA website.

PTA and the Principal There will be two PTA and the Principal events. November 1 is for Elementary principals, from 11:45-1:15 at the district office. Presidents will be invited to attend. The secondary PTA and the Principal is scheduled, but presidents don't normally attend.

Issaquah Schools Foundation Leslie is working with Carolyn Kennedy to clarify the role of Issaquah Schools Foundation Ambassador. An email was sent to presidents explaining that a Foundation Ambassador is a

PTSA/PTA position and is subject to the expectations and responsibilities of the PTSA/PTA. The Foundation has been asked to check with the presidents in the spring to determine if their ambassadors will be returning.

Documents Page The Council website documents page has been slightly redesigned. Consent Agenda items and chair reports are posted with the expectation that the presidents review them prior to the meeting and come with questions or corrections. If none are given, the items are considered approved.

Upcoming Speakers Heidi Kayler will speak in November about the VOICE Mentor program. Lorna Gilmour will speak about Family and Community Engagement in January.

Q&A The Q&A meeting element will return in November.

Committee Sign-ups There are still openings on committees. The committee sign-up sheet was passed around.

Consent Agenda

The Consent Agenda included the September 13, 2018 Meeting Minutes and September 2018 Financial Report. Korista Smith-Barney called for questions or concerns about the consent agenda documents. There were none. Both documents will be filed as presented.

Business

Secretary Sara Carmichael reminded presidents to submit the chair lists and voting delegate sheets and to sign in for meetings to ensure an accurate representation of schools at the meetings.

Treasurer Laila Collins noted that Council fees are due October 31. Laila sent an email to all treasurers regarding AIM insurance renewal. Instructions to renew are included in the email. Be sure to list Issaquah School District as an Additional Insured. Shannon Leonard, District Facilities Scheduler, needs to receive certificates by December 1, 2018. Tax forms (990, 990-EZ, 990-N) are due November 15. If an extension is necessary, forms and instructions are on the Washington State PTA website.

Advocacy Erin Eaton recommended surveying your memberships about topics being presented at Legislative Assembly. Cindy Kelm created a template survey that can be customized for each school. Contact Cindy at webmaster@issaquahpts.org for help with the survey.

Membership Valerie Yanni posts the monthly PTA membership and District enrollment reports on the Council website in the document area. The Membership data is listed by school. Valerie will send a monthly email to membership chairs. Request membership chairs to pull data from our school pages. Current membership as of October 7 is 10,368 members. District enrollment as of October 1 is 19,911 students. Send Valerie questions. She will share all answers with all membership chairs.

Vice Presidents—*Dawn Peschek, Korista Smith-Barney, Wendy Shaw, Ina Ghangurde*

Luncheon Venue Korista Smith-Barney announced that the spring luncheon will be held at Blakely Hall on May 9, 2019.

Best Practices Korista spoke about the following best practice topics:

Training All elected officers are required to attend training. At least one officer must attend a PTA and the Law training session. See the Council website for upcoming training dates. Attending convention in April 2018, Council training in June 2018, and the Region 2 conference all count for training for 2018-2019.

Helpful Checklists Print the Standards of Affiliation Agreement and Standards of Excellence Best Practices Timeline. Links to both documents are included in the October Best Practices document on the Council website.

Standards of Affiliation Complete the Standards of Affiliation (SOA) form by the end of November. The SOA does not have to be turned in, but your PTSA/PTA could be spot checked. Include the SOA in the Standards of Excellence (SOE) application.

Standards of Excellence Plan to apply for the Standards of Excellence award, due March 1, 2019. Refer to the timeline checklist. Make the process easier by creating and gathering documents as you go.

Voting Delegates Make sure your voting delegates form for Council has been turned into the Council secretary and that you or one of your delegates will attend each Council membership meeting.

Legislative Assembly Register for Legislative Assembly on the state PTA website. Encourage board members to attend, and be sure to save a copy of your registrations for the SOE application. Submit the names of your voting delegates (the members who will be attending Legislative Assembly) to WSPTA by October 12.

Survey for Legislative Assembly Send the Legislative Principle, Issues, and Resolutions survey to your membership. Share the results with your Legislative Assembly delegate(s) so their votes represent your membership.

Brand and Market your PTA Educate everyone in your school community about each and every program and event that your PTSA/PTA sponsors. Visibility helps to attract members and donations. Use Banners, stickers, logos, eNews, website, etc...

Breakout Session

Secondary Schools Josh Almy, Deputy Superintendent, and Donna Hood, Executive Director of High Schools addressed middle and high school presidents regarding the High School Schedule Committee.

Elementary Schools Jodi Bongard, Assistant Superintendent of Elementary, Moriah Banasick, Controller, and Susan Mundell, Director of Elementary Education, Special Programs, addressed elementary principals regarding instructional-time fundraising limits.

Committee Reports

Standing Committees

Art Laurelle Graves noted that the Art Docent training is this Saturday at Clark Elementary. There is a \$30.00 charge this year to cover supplies. A catered breakfast and lunch will be provided.

Outreach Kim Weiss provided new instructions for donating to the Issaquah Food and Clothing Bank. Contact Mike Hatada, the food bank manager, to arrange a drop-off day and time. Lunch for the Break is not affected by this change. Detailed instructions are in the October Outreach Notes on the Council website.

Kim also mentioned resources available through King County Libraries.

ParentWiser Heidi Fuhs noted that ParentWiser is supporting Influence the Choice to screen a film documentary titled Breaking Points on October 29, 7:00 p.m., at Issaquah High School. The target audience is Eighth grade and above. The documentary explores the stress and pressure teens feel and ways they cope.

Webmaster/Directory Cindy Kelm reminded presidents to send in the names of board members and chair people. Also, contact Cindy for help with the Legislative survey.

Ad Hoc Committees

Issaquah Schools Foundation Diane Burdette described her role as Issaquah Schools Foundation representative. She sits on both boards in order to share information between the two organizations. Diane also summarized the role of the Foundation to support all schools in the Issaquah School District and passed around a listing of all the programs supported by the Foundation. Donations to the Foundation are down this fall.

Reflections Kristen Allen-Bentsen reported that Reflections should be up and rolling. Reflections chairs can contact Leah or Kristen with questions. Kristen and Leah need to know who the Sunset and Endeavour Reflections chairs are.

District Updates—Gary Arthur, President IEA; Ron Thiele, ISD Superintendent

Gary Arthur Gary spoke about the importance of little celebrations, creating memories from special events. PTSA/PTA plays an important role in making school special and helping communities find joy in the midst of busy school days. Gary mentioned examples of Endeavour's Spooky Spaghetti event and the support of Echo Glen by several Issaquah PTAs as they have no PTA of their own.

Ron Thiele Ron Thiele noted that the district is seeking community input regarding the high school schedule and EL16 Executive Limitation on Equity. The Issaquah School Board has adopted the executive limitation and Ron is writing his interpretations. The Board wants input on the interpretations. Ron suggested emailing comments or attending board meetings. Two community input sessions are scheduled for the high school schedule. • The biannual Healthy Youth Survey will be administered to 6th, 8th, 10th, and 12th graders in October. The survey provides very good, statistically sound information from across the state. • The district is in the beginning stages of adopting elementary STEM materials and is asking for community parent input. • Ron has a practice of joining

three PTAs each year (one elementary, one middle, and one high). He announced his choices for 2018-19 are Cougar Ridge, PCMS, and Skyline. • Lastly, Ron spoke about safety and security and Dave Montalvo, the new Director of Safety and Security. A safety audit was conducted a few years ago. Several recommendations have been and are being implemented around the district such as vestibule entryways, keyless entry, increased staff and staff training, and safety protocol and procedures. He spoke of a recent real fire at Challenger Elementary school and that the evacuation process went very well and everyone got out safely. The district will debrief the event to learn what went well and what aspects need to be improved.

Meeting adjourned: 11:30 a.m.

Submitted by:

Sara Carmichael

Secretary, Issaquah PTSA Council 2.6

Next Meeting—*November 8, 2018, 9:45-11:45, Our Savior Lutheran Church.*